

**Road Transport and Safety Agency**

**NOTICE ON PUBLIC SITTINGS FOR 2020 OPERATORS**

This notice serves to inform the General Public and Road Transport Operators that the Director of the Road Transport and Safety Agency (RTSA) in accordance with Section 100 of the Road Traffic Act No. 11 of 2002 will be holding Public Sittings for the purpose of hearing and determining applications for grant of Road Service Licenses (RSL) or variation of terms or conditions for such licenses for the year 2020 at Venues and on dates reflected below:

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| --- | --- | --- | --- | --- | --- |
|  | PROVINCE | TOWN | DATES | DAYS | VENUE |
| 1 | LUSAKA | LUSAKA | 25.11.19 to 13.12.19 | 15 | GOVERNMENT COMPLEX |
| 2 | CENTRAL | KABWE | 12.11.19 to 15.11.19 | 04 | COUNCIL CHAMBER |
| 3 | WESTERN | MONGU | 02.12.19 to 03.12.19 | 02 | COUNCIL CHAMBER |
| 4 | COPPERBELT | NDOLA | 11.11.19 to 14.11.19 | 04 | MUKUBA HOTEL |
| 5 | COPPERBELT | KITWE | 18.11.19 to 21.11.19 | 04 | COUNCIL CHAMBER |
|  | COPPERBELT | MUFULIRA | 15.11.19 to 15.11.19 | 01 | COUNCIL CHAMBER |
|  | COPPERBELT | LUANSHYA | 22.11.19 to 22.11.19 | 01 | COUNCIL CHAMBER |
| 6 | COPPERBELT | CHINGOLA | 26.11.19 to 29.11.19 | 04 | COUNCIL CHAMBER |
| 7 | NORTH/WESTERN | SOLWEZI | 02.12.19 to 03.12.19 | 02 | SOLWEZI LODGE |
| 8 | SOUTHERN | CHOMA | 26.11.19 to 29.11.19 | 04 | FARMERS HALL |
| 9 | SOUTHERN | LIVINGSTONE | 02.12.19 to 05.12.19 | 04 | COUNCIL CHAMBER |
| 10 | NORTHERN | KASAMA | 25.11.19 to 26.11.19 | 02 | COUNCIL CHAMBER |
| 11 | MUCHINGA | CHINSALI | 28.11.19 to 29.11.19 | 02 | COUNCIL CHAMBER |
| 12 | EASTERN | CHIPATA | 02.12.19 to 05.12.19 | 04 | COUNCIL CHAMBER |
| 13 | LUAPULA | MANSA | 28.11.19 to 29.11.19 | 02 | MANSA LODGE |

All individuals and Companies who wish to apply for Long Term Road Service Licenses are expected to meet the following requirements:-

Submit correctly filled and completed application forms at a non- refundable fee of **K72.00** by 10th November, 2019.

Applicants must be individuals or Corporate bodies as specified in Section 108 of the Road Traffic Act No. 11 of 2002:-

* 1. In relation to an individual, an individual who is a citizen of Zambia; or a non-Zambian Citizen who is a holder of an investment licence.
  2. In relation to a partnership, a partnership which is composed exclusively of persons who are citizens of Zambia
  3. In relation to a body corporate, a body corporate which is incorporated under the laws of Zambia and:
     1. Is certified under the hand of the Minister to be controlled by the State; or
     2. Not less than seventy-five percenturm of membership is exclusively citizens of Zambia;
     3. Whose Directors are exclusively citizens of Zambia; and
     4. Which is not controlled by any means directly or indirectly, outside Zambia or by persons who are not exclusively citizens of Zambia

1. **APPLICANTS MUST ATTACH THE FOLLOWING DOCUMENTS TO THE APPLICATION FORMS:**
   1. Copies of vehicle registration certificates for either passenger and goods vehicles
   2. Copies of personal identities of the owners
   3. Certificate of incorporation (In case of a company), Complete with PACRA Form 2 outlining the shareholding.
   4. Valid insurance certificates for the vehicles
   5. Valid PSV driver license(s) and an attachment of the list of drivers employed by the operator, stating the period of service for each driver in the organisation.
   6. ZRA Tax Clearance certificate ( Passenger Operators only)
   7. Valid Certificate of Fitness
   8. ZCILT Certification for Competence ( Freight Operators only)
   9. Long Distance Bus Operators must present proof of installation of RTSA Approved Global Positioning System (GPS) on all the buses in the application. (Passenger Operators only)

**NOTE:**

**Only official representatives of the Owners or Directors/CEO of Companies with the power of attorney will be authorised to represent the applicant at the Public Sittings. Operators are discouraged from sending drivers as official representatives.**

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